

Adjunct Faculty Professional Growth Funding Application

Complete All sections. Use TAB key to move between fields. Save to a file for your records.

Your AFPG Representative must receive your completed and signed application, with supporting documentation, at least 21 calendar days prior to the start date of the activity.

Type of Activity

Workshop
 Professional Meeting
 Seminar
 Conference

Funding Session

July 1- December 31
 January 1 – June 30

Applicant's name

Email address

Home phone

Work phone

Street Address

City

State

Zipcode

The following information is about the course you are teaching during the funding semester you are applying

College where employed

College department where employed

select...

Course name

Course prefix number

Course section number

Course start date

Course end date

The following information is about the professional growth activity for which you are applying

Activity name

Activity location

Activity start date

Activity end date

Activity description

Rationale

Explain how this activity will enhance your teaching role.

Estimated Costs

Professional Growth Funds are available on a reimbursement basis only. Reimbursement requires original receipts (no receipts needed for meals). See rate information at:

<http://www.dist.maricopa.edu/business/ap/travel/>

To update totals, press TAB after entering numbers in yellow fields (marked by →)

	Item	Cost
	Per Diem	→
	Lodging	→
	Transportation	→
	Registration Fee	→
	Other (specify)	→
Total Proposal Amount		\$ 0.00

Signatures

I certify that I meet the eligibility criteria and have not exceeded the \$750.00 maximum allowance for this fiscal year and I understand that reimbursement is contingent upon my course making. I also certify that I am in employed status during the time the proposed activity occurs.

Signature of Applicant	Date	Received Stamp
Signature of College Adjunct Faculty Professional Growth Representative	Date	

Official Use Only

- Not approved
 Approved for amount \$ _____

Date: _____

Signature: _____