

2004-2005 Faculty in Progress Program Faculty Intern Learning Action Plan

Instructions: Complete one copy of this plan for each goal defined in your learning contract. Use TAB to move between fields of this form.

Intern Name

John Q. Faculty

Goal (number and description)

1. Be hired as full-time residential faculty in the Fine Arts Department at BCD College.

Objectives	Activities / Responsibilities / Deadlines	Evidence of Success / Completion	Date Completed
1. Develop a resume that clearly shows why I am a good candidate for a full-time residential faculty position.	John will attend Building Your Resume classes - 9/10,9/24, & 10/8. John will revise/write draft of resume, give copies to Ann and Tom - 10/17. Ann and Tom review and provide feedback - 10/24.	John completes final version of resume by 12/1.	
2. Become familiar with faculty roles and responsibilities at BCD and the processes involved in faculty governance.	John is to attend New Faculty Orientation - Fall 04. John is to attend and partipate in department meetings with Ann and Tom, Faculty Senate and FEC meetings and a Meet and Confer session with Ann, and Faculty Staff Development meetings with Tom - Fall 04 and Spring 05. Ann will arrange for John to attend an Instructional Council Meeting - Fall 04 or Spring 05. John will serve as a member of the BCD Online Learning Committee - Fall 04 and Spring 05.	John attends all department meetings and at least one of each of the other meetings on his list by end of the internship. John is an actively participating member of the BCD Learning Committee throughout the internship.	

Signatures

Date

Signature of Faculty Intern

Signature of Faculty Mentor(s)