

## Written Report Scoring Rubric

Grade	Criteria
A	<ul style="list-style-type: none"> <li>• Title Page: Title, Students Name, Class, Date, Follows example carefully.</li> <li>• Body of Document: 4 pages minimum, double-spaced, 1” margins except for the top of the first page.</li> <li>• Reference Citations in Text: Cited according to examples given.</li> <li>• Reference Page: 5 references minimum, listed alphabetically, listed according to examples given.</li> </ul>
B	<ul style="list-style-type: none"> <li>• Title Page: Title, Students Name, Class, Date, Follows example carefully.</li> <li>• Body of Document: 3 pages minimum, double-spaced, 1” margins except for the top of the first page.</li> <li>• Reference Citations in Text: Cited according to examples given.</li> <li>• Reference Page: 4 references given, listed alphabetically, listed according to examples given.</li> </ul>
C	<ul style="list-style-type: none"> <li>• Title Page: Title, Students Name, Class, Date, Follows example carefully.</li> <li>• Body of Document: 3 pages minimum, double-spaced, margins not followed carefully.</li> <li>• Reference Citations in Text: Citations mostly given, doesn’t always follow the example.</li> <li>• Reference Page: 3 references minimum, alphabetical listing incorrect, format of listing is incorrect.</li> </ul>
D	<ul style="list-style-type: none"> <li>• Title Page: Title, Students Name, Class, Date, example not followed.</li> <li>• Body of Document: 2 pages minimum, spacing may be incorrect, margins may not be correct.</li> <li>• Reference Citations in Text: Not done, or done incorrectly.</li> <li>• Reference Page: 2 references minimum, listed incorrectly.</li> </ul>
F	<ul style="list-style-type: none"> <li>• Title Page: Title, Students Name, Class, Date, Follows example carefully.</li> <li>• Body of Document: 2 pages minimum, spacing may be incorrect, margins may not be correct.</li> <li>• Reference Citations in Text: Not cited</li> <li>• Reference Page: Not included.</li> </ul>